
2016 Keycon Dealers Room Information

LOCATION: Keycon will be held at the Radisson Hotel, May 21- 23. You may sign up for vendor Tables by filling out the Keycon 2016 Application Vendors Keycon 2016 Vendors Contract and paying in full. We regret that we are unable to accept partial payments or deposits.

WHO ATTENDS: Those attending will be fans of Science Fiction and Fantasy genre movies, television series, video games, etc.

HOTEL: Discount rooms have been reserved at the hotel. We advise that you reserve your hotel room(s) as soon as possible by contacting the hotel.

FEES: Dealers will have a space 10 x 10 feet in the dealers room in the dealers area in Ambassador A. The dealers space is priced at \$60 and a \$20 merchandise donation - tables are an additional fee.

There are a number of different options available to dealers for tables each dealer getting a table will also receive two chair for their space 8ft tables are \$20 each and 6 foot tables are \$10 each and limited to two of any combination.

Due to the limited space, Vendors will be limited to one 10x 10 space.

All dealers will also receive a business size ad in our program book and a link on our website. A Larger ad may be purchased if a dealer so desires at a discount rate.

ELECTRICITY AND WI-FI: Please indicate your electrical needs on the Keycon 2016 Dealers Contract.

REGISTRATION: No Keycon Registrations will be provided with the Keycon 2016 Dealers Contract. Keycon Registrations may be procured via our online or mailing preregistration forms or at the door.

ADDITIONAL INFORMATION: Keycon representatives may be contacted during weekday business hours at the telephone number or email address listed below.

Alex Stornel, Dealer Liason Phone 204-612-0508

Email us at dealers2016@Keycon.org Please visit our website: www.Keycon.org

Keycon 2016 Contract

Business Name: _____

(As you wish your name to be represented in all printed and promotional materials)

Contact Person(s): _____ Fax: _____

Business Phone: _____ Cell: _____

Address: _____

City: _____ State/Province: _____

Zip/Postal Code: _____

Email Address: _____

Website: _____

Wares: _____

Electrical/other needs: _____

Vendor Space (Indicate the number you are paying for) Amount

1 Space \$60.00 \$ _____

Tables required:

6 foot table x _____ \$ _____

8 foot table x _____ \$ _____

Deadline: March 1, 2016 Vendors Participant must supply the ad on paper or via email to vendors@fargoKeycon.org Keycon is not responsible for designing the advertisement.

___ Business card ad free

\$ _____

___ 1/4 page ad \$20.00

\$ _____

___ 1/2 page ad \$40.00

\$ _____

___ Full page ad \$60.00

\$ _____

Total Amount \$ _____

Authorized Signature of Vendors

Date

Make checks or money orders payable in the full amount to “Keycon”

Keycon 2015 Dealers Contract

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- This Agreement is between Keycon , an entity hereafter referred to in this Agreement as “Keycon”, and _____, hereafter referred to in this Agreement as “Participant”. This Agreement pertains to certain rights, privileges, policies and regulations as specified below regarding Keycon.
 - The Official contact (“Contact Person(s)” on the Keycon 2015 Vendors Contract) will have the authority to act on behalf of the Participant in space reservation transactions with Keycon.
 - The signature of the Participant or authorized representative is required on this Agreement and binds the Participant and its representatives to all regulations and terms on this document and constitutes a binding agreement.
 - Keycon must receive a written notice of change of the Participant’s contact, when applicable.
 - Keycon agrees to provide Vendor Table(s) and 2 chairs during Keycon to the Participant as stated in the Keycon 2015 Vendors Contract signed by the Participant or authorized representative.
 - The Participant assumes entire responsibility and agrees to protect, indemnify, defend, and save Keycon and its agents harmless against all claims, loss, or damage to persons or property, arising out of or caused by Participant’s installation, removal, maintenance, occupancy, or use of Keycon premises.
 - The Participant indemnifies and agrees to hold the Keycon facility and the legal entities which own, lease, and/or operate the Keycon facility, their members, officers and directors, and employees, harmless against any and all liability whatsoever arising from any or all damage to property or personal injury caused by Participant or its agents, representatives, employees, or any other person.
 - This agreement for Keycon Vendors Table(s) at Keycon indicates the applicant’s willingness to abide by all accompanying Vendor terms and conditions and general regulations listed on this document as well as such additional rules and regulations as Keycon deems necessary for the success of the convention, provided these latter do not materially alter the Participant’s contractual rights.
 - This Agreement will become binding on both parties when countersigned by Keycon or its authorized representative.
 - This Agreement shall be subject to the applicable laws and by laws of the City, Province and Country. Any disputes arising from this Agreement shall be brought before the court of Queen’s bench.
 - Signature of the Participant or authorized representative on this Agreement will constitute agreement of the Participant to comply with all policies contained in this Agreement.
 - Participant acknowledges that Keycon grants no terms of exclusivity or other licensing agreement to the Participant.
 - Participant will display and/or sell merchandise, which is consistent with all International and U.S. copyright and trademark agreements, as well as all laws of the City of Winnipeg and the Province of Manitoba.
 - Vendor Registration and Identification: The Official contact will receive copies of all program announcements to facilitate Keycon registrations. Additional Keycon registration forms will be available upon request.
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- Finalization of Vendor Table Reservation: Agreements for Vendors Tables are subject to the approval of Keycon, and Keycon reserves the right to offer or refuse space rental to potential Participants. Assignments will be on a firstcome, firstserved basis.
- Cancellation: All changes and cancellations by the Participant must be in writing. Notice of cancellation by Participant received by Keycon after April 1th , 2016 will result in the forfeit of all booth or table fees. In the event the exhibit is cancelled by Keycon for any reason, the liability of Keycon shall be limited to a refund of all monies paid by the Participant as Vendor Table fees less Participant's share of expenses incurred by Keycon to the date of cancellation.
- Dismantling: No packing or dismantling of Vendor Tables will be permitted prior to the published tear-down time.
- Liability: Neither Keycon, the Facility, nor the decorator or their agents can assume responsibility for any loss or damage to booths, equipment, or personal belongings on site.
- Insurance: Insurance on all Vendor items is suggested and is the responsibility of the Participant. Neither Keycon nor its agents, assigns, or assignees, will assume any responsibility for property loss, damage, personal injury, or other claims related to the Participant's space. Participants are required to carry insurance to cover their property against damage and loss and public liability insurance for claims of injury to the person and property of others.
- Conducting Vendor Tables: The character of the Vendor Table is subject to the approval of Keycon. Keycon retains the right to refuse the application of Participants not meeting standards required or expected, as well as the right to curtail Vendors Tables or parts of Vendors Tables which reflect unfavorably upon the character of the convention. Nonprofessional products or services are not to be displayed. Participants may not resell, sublet, give or otherwise transfer their space to any third party without express written consent by Keycon. Participant agrees to not engage in any activities considered disruptive including, but not limited to: packing and unpacking of merchandise outside areas leased to the Participant; transfer of merchandise into or through the Vendors Room during business hours; or any activity deemed by Keycon not in the best interest of Keycon or any of its participants.
- Termination of Vendor Rights: In the event the Participant, its contractors, agents, or employees fail to comply with any of the provisions hereof, or otherwise detracts from the general educational character of the convention, Keycon shall be permitted and empowered to terminate the Participant's right hereunder, and evict and remove the Participant and contractors hired by Participant from the premises, in which event the Participant shall not be entitled to any refund of amounts paid hereunder.
- Setup and teardown times as well as Dealer room hours will be e-mailed to vendors once a final decision has been made by the con committee.

Signature Vendor

Date

Authorized Signature – Keycon Vendor Liaison Date

Please read this 5page Agreement carefully before signing, and retain a copy for your records.

Make your check or money order payable in the full amount to “Keycon”. Enclose this signed Agreement along with your payment for Vendors Tables to:

PO Box 3178 Winnipeg, MB R3C 4E6